

Air Force aerial support events generally fall into two categories: **Aviation/Patriotic Holiday-related** and **Non-Aviation-related**.

Requests for off-base flyovers will be considered only for aviation-related events (i.e., air shows, airport anniversaries or dedications) or for patriotic observances held in conjunction with formal observances, open to the public, on Armed Forces Day (third Saturday in May), Memorial Day (last Monday in May), Independence Day (July 4), Prisoner Of War/Missing in Action (POW/MIA) Recognition Day (third Friday in September), and Veterans Day (November 11) when held within seven days of the holiday date. This does not mean that you can request a flyover for an event on July 2nd, justifying its eligibility because it falls within seven days on one of the DoD-approved holidays. As a reminder, all sporting events require Air Force Public Affairs exception-to-policy approval regardless of the date. All other events that do not meet DoD eligibility criteria may possibly be considered as exceptions-to-policy events for one-time-only events provided there is sufficient rationale.

Coordination Process

Requests for an Air Force flyover will require coordination with the Secretary of the Air Force Public Affairs (SAF/PA). The first step will be to complete the on-line submission (DD Form 2535, Request for Military Aerial Support) at: www.airshows.pa.hq.af.mil

Once the on-line submission form is completed and submitted you will need to print the form and get the first signature which is Block 3d, Event Site Certification [this has to be someone from the site]. Once you have that signature you will need to fax the form to the Federal Aviation Administration (FAA), see notes below.

Please note the following:

1. You must print out the on-line form.
2. You must have a signature from the Event Site in Block 3d.
3. After getting the signature in Block 3d, fax your form to:
FAA Flight Standards District Office
3753 SE Convenience Boulevard
Ankeny, IA 50021
Phone (515) 289-3840
FAX (515) 289-3855.

The FAA coordination is to "coordinate airspace" only.

4. Once the FAA coordinates the airspace they will return the DD Form 2535 to you and that is when you fax it to SAF/PA at FAX: (703) 693-9601 to complete your on-line submission. If you need to speak to a representative from SAF/PA office the number is (703) 695-9664.

Once you have received your "proof of approval " email from Secretary of the Air Force Public Affairs, please forward that email to Joint Forces Headquarters, Iowa National Guard to patricia.a.timmerman@us.army.mil Once proof of approval has been received it will be forwarded to the appropriate Wing Operations Scheduling Office for consideration.

Please Note: Approval by Secretary of the Air Force does not constitute a guarantee of specific aerial support, as Air Force participation will depend upon operational and training requirements.

Overriding commitments such as contingency support may delay any final confirmation of support and could necessitate a short-notice cancellation, even after confirmation.

Funeral/Memorial Service Flyovers

Requests for flyovers for funerals and memorial services are not processed through Public Affairs. Individuals requesting flyovers for funerals or memorial services should contact Army or Air Force Mortuary Affairs offices directly:

ANG: 1-800-531-5803

ARNG: 703-325-7777

Events Ineligible for Air Force Flyovers:

- Events after the end of evening twilight and before morning twilight
- Invitation only events closed to the public
- Fundraising or charity events
- Political events (support to candidates, rallies et)
- Movie premiers
- Combined Federal Campaign (CFC) events
- High School or Elementary School Events (exception: Wings of Blue demos, rotary static displays and school state athletic championships which will be determined on a case by case basis)
- Little League games
- Endorsements of specific organizations/industries
- Grand openings and dedications without a direct military tie
- Amusement Park and Casino events
- Single industry events
- Individual Boy/Girl Scout events (exception: National Jamboree)
- Fairs, Festivals and Parades not directly tied to local community relations or are not state-sponsored
- Patriot Day events that are not directly connected to a military appreciation activity

