

AFOQT Waiver application procedures

All waivers must run through the Recruiting Office for review of accuracy, format, and justification prior to being distributed through the chain of concurrence.

Waivers will be submitted in the attached format to ensure continuity throughout the process

The concurrence chain will be as follows:

- Squadron Commander
- Group Commander
- Wing Commander
- JFHQ/IA-TAG
- NGB/A1P
- AFPC
- IN TURN

Waiver applications will include the following:

- Waiver request from the member
- Waiver request will speak to justification/reason why the scores/attempts should be waived
- Commander Endorsements
- JFHQ Endorsement
- College transcripts with courses and grades
- Study plan/tutoring plan in low scored areas
- Any other documentation showing education since last attempts
- Three commander letters of recommendation

At completion of waiver application, please contact the Recruiting Office at 261-8720 for waiver review prior to routing.



DEPARTMENT OF THE AIR FORCE
HEADQUARTER 132D FIGHTER WING
DES MOINES, IOWA

29 March 2013

MEMORANDUM FOR 132 XXG/CC
132d FW/CC
JFHQ-IA-TAG
A1/APO
AFPC
IN TURN

FROM: 132 XXX/CC

SUBJECT: Air Force Officer Qualifying Test Score – SSgt John A. Doe, 123-45-6789

1. The following request is being submitted to permit the waiver of the verbal score of the AFOQT for SSgt John A. Doe, 123-45-6789.
2. The following information is provided:
 - a. Date of Birth: 19 Nov 1980
 - b. Date of Enlistment: 19 Aug 1999
 - c. Current Grade: E-5
 - d. AFOQT Scores: Pilot :XX, Nav : XX, Acad Aptitude: XX, Verbal: XX, Quantitative: XX
 - e. Current Status: Traditional
3. We request approval from A1/APO to waive the AFOQT testing limit/scores. Provide extensive factual reasoning why the regulation should be waived for applicant, to include circumstance changes, justifiable performance, etc... After an extensive interview and to the best of my knowledge, the individual named herein is otherwise qualified for enlistment into the Iowa Air National Guard.
4. Point of contact is MSgt Michael McIntosh, 515-261-8720.

JOE M. DOE, LT COL, IA ANG
XXXX Commander, 132d Fighter Wing

Attachments:

Statement of incident/reasoning
College Transcripts/grades/Study plan
AFOQT Scores
Three letters of recommendation from Commanders
Copies of aviation licenses if applicable



DEPARTMENT OF THE AIR FORCE
HEADQUARTER 132D FIGHTER WING
DES MOINES, IOWA

1st Ind. 132d FW/CC

MEMORANDUM FOR JFHQ-IA/TAG

I concur/non-concur the request to waive the AFOQT two test maximum limit to retest.

WILLIAM D. DEHAES, COL, IA ANG
Commander, 132d Fighter Wing

2nd Ind. JFHQ-IA/TAG

MEMORANDUM FOR NGB/AI

I approve/disapprove the request to waive the AFOQT two test maximum limits to retest.

TIMOTHY E. ORR
Major General, Iowa National Guard
The Adjutant General