

DSG Hiring Process Checklist

PRE BOARD CHECKLIST

SECTION I - MEMBER SUBMITS

Initial Packet Requirements:

_____ Cover Letter of Intent - AFH 33-337, pg 252

_____ Resume

_____ Career Opportunity Worksheet

_____ Military Service Record - Iowa ARNG/ANG Form 335-6

<https://eis.ang.af.mil/org/132FW/Conversion/Pages/default.aspx>
(Personnel Training section under "**Hiring Process Requirements**")

_____ Member understands Medical requirements (PULHES, DP, and CV) for selection into position

Provide Primary E-Mail: _____

Additional Officer Requirement:

_____ Prequalified by 132d Recruiting Office
(Submit Officer Qualification Packet)

POST BOARD CHECKLIST

SECTION II - VERIFYING OFFICIAL

Upon Selection - Packet Requirements:

_____ AFFMS Individual Fitness Assessment Print-out - (Member Provides)

https://www.my.af.mil/affms/cfmx/fms/index.cfm?FuseAction=Fitness_Home##

_____ Military RIP - vMPF - (Member Provides)

<https://www.my.af.mil/afpc2ww3/vmpf/Hub/Pages/Hub.asp>

_____ Verify member qualifies medically (PUHLES, DP and CV)

Selecting Official or Designated Official should ensure all above documents are accounted for and member is qualified prior to 2096 being initiated.

_____ AF 2096 - Gaining Unit Completes -

Once all documents are validated forward packet to 132 FSS/FSOX - Readiness & Manning Office - Bldg 110, Rm 169

Verifying Official: _____

(First MI, Last, Rank)

Signature: _____

Attachment: Modified Career Opportunity Worksheet

Career Opportunity Worksheet

Privacy Act 1974 as Amended Applies

This document may contain information which must be protected IAW DoD5400.11R, AFIs 33-119, 33-129 and it is/or may be For Official Use Only (FOUO)

SECTION I - MEMBER'S INFORMATION

Personnel (CHRIS Report will be available)

Name: (Last, First MI)

Rank/Grade

Today's Date:

ETS:

TAFMS:

Status: (AGR/DSG/Tech)

SAT Service: (Mil); As of Date: (DD-MMM-YY)

MRA:(Tech)

Svc Comp Date: (Tech)

NOTE: MRA and SVC Comp Date can be found on MyBiz

Is IADT Service Commitment SAT: (Y/N)

DAFSC:

PAFSC:

2AFSC:

3AFSC:

NOTE: 2nd and/or 3rd AFSC may not be current, but you will retain a minimum of a 3 Skill level

Contact Number:

First Line Supervisor:

Current Commander:

SECTION II - SELF-ASSESSMENT

Training

ASVAB/AFCT Scores:

<https://www.my.af.mil/afpc2ww3/vmpf/Hub/Pages/Hub.aspx>

Access: vMPF (RIP) or BETO

M:

A:

G:

E:

AFOQT Scores: (if applicable)

<https://w20.afpc.randolph.af.mil/afqtsnet20/default.aspx>

Access: AFPC

Verbal:

Quantitative:

Acad Aptitude:

Navigator:

Pilot:

Education Level:

Semester Hours Accomplished:

Medical

Physical Profile:

P:

U:

L:

H:

E:

S:

X: (as applicable)

Normal Color Vision: (Y/N)

Depth Perception: (Y/N)

World Wide Qualified: (Y/N)

NOTE: Medical information must be current prior to placement into position

Physical Training Leader

Fitness Score:

Date Test Performed: (DD-MMM-YY)

NOTE: Fitness Score must be current prior to placement into position

Security Clearance

Security Clearance: (S/TS)

Categories Considered for Adjudication:

-Allegiance to United States

-Alcohol Consumption

-Foreign Preference

-Emotional, Mental/Personality Disorders

-Personal Conduct

-Criminal Conduct

-Foreign Influence

- Misuse of Information Technology

-Financial Considerations

-Criminal Conduct

-Security Violations

-Outside Activities

-Drug Involvement

-Sexual Behavior